



Memo. No. BUTEX./Admin-2 (019)/2014/

Date : 22/07/2026

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Bangladesh University of Textiles is pleased to give permission from 30/07/2026 to 13/08/2026 during rest and recreation leave in favour of **Mr. Mohammad Alauddin**, Senior Technical Officer (Computer) in the Department of Textile Machinery Design and Maintenance of this University to visit Saudi Arabia for performing Holy Umrah. He will bear all the expenses for the said visit and as such, the Bangladesh University of Textiles or the Government of the People's Republic of Bangladesh will have no financial obligation in this regard.

This notification is issued as per the Memo No. 03.069.025.06.00.003.2011-144(500), dated 19/06/2011, 05/03/1418 Bangla, of the Prime Minister Office, Govt. of the People's Republic of Bangladesh.

Sd/-
(Prof. Dr. Rasheda Begum Dina)
Registrar (Additional Charge)
Phone: 48112442

Memo. No. BUTEX./Admin-2 (019)/2014/645

Date : 22/07/2026

Copy for information and necessary action to (not in order to seniority)

01. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
02. Senior Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka-1000.
03. Secretary, Secondary and Higher Education Division, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
04. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
05. Director General, Immigration and Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
06. Dean, Faculty of Science and Engineering, BUTEX, Dhaka.
07. Head, Department of Textile Machinery Design and Maintenance, BUTEX, Dhaka.
08. All Head of the Office, BUTEX, Dhaka.
09. Deputy Director, Office of the Finance & Accounts, BUTEX, Dhaka.
10. Programmer, ICT cell (With a request to publish the office order at BUTEX website), BUTEX,
11. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
12. PS to VC, VC Office. Honorable VC's kind information, BUTEX, Dhaka.
13. Mr. Mohammad Alauddin, Senior Technical Officer (Computer), Department of Textile Machinery Design and Maintenance, BUTEX, Dhaka.
14. Personal/Relevant file.

(Mohammad Sharifur Rahaman)
Deputy Registrar (HR)
Mobile No: 01717054813