



Memo. No. BUTEX/Admin-1 (134)/2019/ 342

Date : 15/04/2026

## OFFICE ORDER

This is to notify that the Vice-Chancellor of the Bangladesh University of Textiles is pleased to give permission from 22/04/2026 to 02/06/2026 (42 days) in favour of **Mr. Kazi Sirajul Islam**, Assistant Professor in the Department of Dyes and Chemical Engineering under the Faculty of Textile Chemical Engineering of this University to visit Saudi Arabia for performing Holy Hajj with earned leave from 22/04/2026 to 21/05/2026. He will bear all the expenses for the said visit and as such, the Bangladesh University of Textiles or the Government of the People's Republic of Bangladesh will have no financial obligation in this regard.

This notification is issued as per the Memo No. 03.069.025.06.00.003.2011-144(500), dated 19/06/2011, 05/03/1418 Bangla, of the Prime Minister Office, Govt. of the People's Republic of Bangladesh.

 15.04.26

(Professor Dr. Rasheda Begum Dina)  
Registrar (Additional Charge)  
Phone: 48112442

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### Copy for information and necessary action to (not in order to seniority)

01. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
02. Senior Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka-1000.
03. Secretary, Secondary and Higher Education Division, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
04. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
05. Director General, Immigration and Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
06. Dean, Faculty of Textile Chemical Engineering, BUTEX, Dhaka.
07. Head, Department of Dyes and Chemical Engineering, BUTEX, Dhaka.
08. Mr. Kazi Sirajul Islam, Assistant Professor, Department of Dyes and Chemical Engineering, BUTEX, Dhaka.
09. Programmer, ICT Cell (With a request to publish the office order at BUTEX website), BUTEX, Dhaka.
10. All Head of the Offices, BUTEX, Dhaka.
11. PS to VC, VC Office (For Honorable VC's kind information), BUTEX, Dhaka.
12. Immigration Officer, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
13. Personal/Relevant file.

(Mohammad. Sharifur Rahaman)  
Deputy Registrar (HR)