



**Office of Research & Extension (ORE)**

গবেষণা ও সম্প্রসারণ কার্যালয়

**Bangladesh University of Textiles (BUTEX)**

Tejgaon, Dhaka-1208.

**APPLICATION FOR BUTEX RESEARCH GRANTS (2025-2026)**

**1. Title of Research Project:** (Please indicate the title of project; the title should be short and concise)

**2. Name of Principal Researcher (PR):** (Please indicate the name with designation and department).

**3. List of ongoing projects(s) of the Principal Researcher:**

Serial	Title of the Project (Year)	Expected Date of Completion

**4. Specific objectives of the Project**

(Please describe the measurable objectives of the project using results-oriented wording with verbs such as “to define ...” to determine....”to identify.....”)

**5. Rationale of the research project:**

**6. Scope of the study:**

**7. Methodology:** (please describe the research methodology to be followed, Identify specialized equipment, facilities and infrastructure which are required for the project , sources of data, intended population and sampling, data collection, technique and data analysis techniques etc., attach separate sheet if necessary)

**8. Expected results from the project** (please give in details)

**9. Research Team members:** (please include the separate short CV of the PR, RA in attached format as Annexure I)

Name	Department	Man-month on Project
Principle Researcher (PR)		
Research Assistant (RA)		



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(Faculty/ UG /PG Students)		
<b>Total</b>		

\* Note: This year all applicants are encouraged to apply for research grant as Principal Researcher for his/her individual research project. Therefore, proposal with Co-Researcher will not be considered for selection. Furthermore, all manpower recruitment should be justified by PR and approved by the REMAC and must follow the condition of BUTEX Research policy and guideline.

**10. Contribution to the quality assurance in higher education and research:** (describe in brief)

**11. Key Performance Indicators of the project** (please list and describe the principle KPI of the project.)

**12. Project completion Plan:** (State the planned starting date of the project and the elapsed time, in month, to complete project activities)

Objectives	Major activities	Duration in Months									

**13. Detailed tentative budget amount for the proposed research**

(Detail itemized budget components on separate sheets; cannot exceed BDT 300,000 in year 2023-2024, Follow the BUTEX ORE Guideline-2020):

**14. Any other research grant taken on the same topic** (Please mention if so)

**15. Inter-departmental collaboration (if any):** (Identify researcher names, titles, affiliations, role/function in the proposed research and any matching or expected external funding.)

**16. Contractual obligations under this project** (please indicate any contractual obligation with third parties that will be entered in for this project)



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**17. How will the research results be disseminated?**

- SCOPUS-indexed journal\*;  Research Monograph;  Conference proceeding;  
 Book chapter;  Book;  Other\*\* (explain) \_\_\_\_\_

\*identify three SCOPUS-indexed journals you may consider as publication option for dissemination of research results;  
\*\* *alternative discipline-recognized index acceptable.*

**18. Give name of three relevant reviewer** (Not employed in BUTEX):

**19.**

(Please provide details contact details including phone and email. ORE will select the Reviewer(s) and finalize the ):

- 1.
- 2.
- 3.

**20. Principal Researcher's Declaration**

I do hereby acknowledge that

- The outcome of the research will not be used in any academic purpose.
- The research has no similarity with any the of completed /ongoing project
- the project is not submitted to any other organization and
- the research will be conducted maintaining the highest level of ethical standard following the research policy of BUTEX.

Name:

Designation:

Department:

Signature:

Date:

Counter signature of the Head of Department:

Name:

Date:

Attachment:  Annexure –I  Annexure-II

**Annexure-I:**



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**Short CV of the Principal Researcher**

[To be filled in by the Principal Researcher]

1. Name: .....
2. Designation: .....
3. Official Mailing address: .....
- Phone: ..... Mobile: .....
- Email: .....

4. Academic attainment (only university degree- last on first)

Degree	Year	University	Major Filed

5. Research/Teaching Experience: ..... Years
6. Area of Expertise: .....
7. No. of Publication: a) International Journal..... b) National Journal.....
8. No. of Publication in related field:  
: a) International Journal..... b) National Journal.....
9. List of articles published during last two years in peer reviewed journals:

(Please attach the title page of each articles listed with the original copy of the proposal)

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.....  
.....

10. Others information (optional): *h*-indices .....

Signature of the Principal Researcher:

Date:

**Annexure-2:**

**Please attach the Short CV of the Research Assistant**