



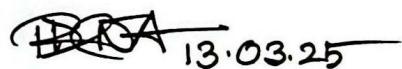
Memo. No. BUTEX/Admin-2 (012)/2011/266

Date : 13/03/2025

### OFFICE ORDER

This is to notify that the Vice-Chancellor of the Bangladesh University of Textiles is pleased to give permission from 17/03/2025 to 03/04/2025 in favour of **Mr. Mohammad Sharifur Rahaman**, Deputy Registrar (HR) office of the Registrar of this University to visit Saudi Arabia for performing Holy Omrah with earned leave from 17/03/2025 to 25/03/2025. He will bear all the expenses for the said visit and as such, the Bangladesh University of Textiles or the Government of the People's Republic of Bangladesh will have no financial obligation in this regard.

This notification is issued as per the Memo No. 03.069.025.06.00.003.2011-144(500), dated 19/06/2011, 05/03/1418 Bangla, of the Prime Minister Office, Govt. of the People's Republic of Bangladesh.

 13.03.25

(Professor Dr. Rasheda Begum Dina)  
Registrar (Additional Charge)  
Phone: 48112442

Memo. No. BUTEX/Admin-2 (012)/2011/

Date : /03/2025

#### **Copy for information and necessary action to (not in order to seniority):**

1. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
2. Senior Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka-1000.
3. Senior Secretary, Secondary and Higher Education Division, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
4. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
5. Director General, Immigration and Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
9. Controller, Office of the Controller of Examinations, BUTEX, Dhaka.
10. Deputy Director, Office of the Finance & Accounts, BUTEX, Dhaka.
11. Mr. Mohammad Sharifur Rahaman, Deputy Registrar (HR), Registrar office, BUTEX, Dhaka.
12. Programmer, ICT Cell (With a request to publish the office order at BUTEX website), BUTEX.
13. Immigration Officer, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
14. PS to VC, VC Office (Honorable VC's kind information), BUTEX, Dhaka.
15. Personal/Relevant file.

(Mohammad Arifur Rahaman)  
Assistant Registrar